COMMUNITY CLINIC ATTORNEY – FULL-TIME

Mid-Minnesota Legal Assistance (MMLA) is seeking a full-time Community Clinic Staff Attorney. MMLA’s Community Clinic program pursues a key element of our Racial Value’s Statement: “Ensuring our work is rooted in the communities we serve.” MMLA has partnered with a collection of trusted organizations to place legal aid attorneys in our clients’ neighborhoods. MMLA and these organizations work together to provide holistic services, meeting our clients’ legal and social needs. In all things, our Clinics strive to be as accessible, integrated, and comprehensive as possible.

The Staff Attorney will work out of our Harrison Neighborhood Association (HNA) legal clinic, as well as MMLA’s Minneapolis office. HNA supports residents of the Harrison Neighborhood, located in North Minneapolis. The Staff Attorney will assist community members with a variety of civil legal needs, particularly homeownership, rental housing, and family law. This position allows for a hybrid work environment and will start soon after an offer is extended.

As an equal opportunity employer, MMLA is committed to inclusive hiring and dedicated to diversity in our work and staff. We strongly encourage candidates of all identities, experiences, and communities to apply. We welcome information about how your experience can contribute to serving our diverse client communities. Applicants are encouraged to share in their cover letter how they can further our goal of equal justice for all. We are committed to a discrimination- and harassment-free workplace.

RESPONSIBILITIES:

- Apply the principles of MMLA’s Racial Justice Values Statement in all interactions.
- Provide full representation in a variety of civil case types, including homeownership, rental housing, consumer, family law, and criminal expungement.
- Develop, strengthen, and maintain relationships with the client community and partners at the Harrison Neighborhood Association and like organizations.
- Screen clients for a wide range of civil case types. In consultation with the supervising attorney, determine whether the clients should be served through advice, brief service, or full representation provided by MMLA and its pro bono partners.
- Provide representation in some cases and assist with the placement of others.
- Develop and provide a range of community legal education.
- Follow emerging issues in the client community that lend themselves to complex litigation or public policy advocacy.
- Assist the Clinic Unit in grant proposals, reports, and data maintenance.
- Maintain case and client information in compliance with MMLA protocols, grant requirements, and ethical obligations.

QUALIFICATIONS:

- Must be licensed to practice law in the State of Minnesota or eligible for admission by reciprocity.
- Demonstrated interest in and commitment to the needs of low-income/vulnerable clients.
- A passion for community lawyering and an openness to new ways of delivering legal services.
- Creativity and the desire to work semi-independently.
- Ability to collaborate with MMLA team members.
- Excellent analytical and written and verbal communication skills.
- Proficiency using Microsoft Office required.
- Legal training, knowledge of community resources, and experience with case management software preferred.
- Diverse economic, social, and cultural experiences preferred.
**SALARY:** $55,000 to $62,000 per year, depending on experience, plus benefits. Benefits include family medical and dental insurance, short- and long-term disability, life insurance, 403(b) with employer match, FSA, employee assistance programs, and generous paid time off.

**APPLICATIONS:** Submit resume, cover letter expressing interest in the position, and three job-related references via email at apply@mylegalaid.org. Applications received by June 29, 2023, will receive first consideration, but applications received after June 29 will be considered on a rolling basis until the position is filled.

If you require a reasonable accommodation for completing this application, interviewing, or otherwise participating in our employee selection process, please contact Ann Cofell at acofell@mylegalaid.org.

Please direct all other inquiries to hiring@mylegalaid.org.

Mid-Minnesota Legal Aid is an Equal Opportunity/Affirmative Action employer.